

FREE SAMPLE SET | IGNOU GUESS PAPER | DECEMBER 2026 TEE

BEGAE-182 English Communication Skills

A 2-hour, 50-mark skills paper: model short answers, a model group discussion and letter, and the task types that keep returning

Course: BEGAE-182 English Communication Skills, ability enhancement course (compulsory) in CBCS bachelor's programmes

December 2026 paper: Monday 14 December 2026, morning session (10 AM to 1 PM slot); the paper itself is 2 hours (IGNOU tentative date sheet dated 21 September 2026)

Programme: CBCS BA, B.Com and B.Sc (General and Honours), and other programmes that prescribe it

Built from: IGNOU BEGAE-182 papers of December 2023 and June 2025, read on IGNOU's servers, and a third-party copy of December 2025, read on 29 September 2026

STUDY REFERENCE

WRITE IN YOUR OWN WORDS

NOT AN IGNOU PUBLICATION

How IGNOU sets the BEGAE-182 paper

- **Time and marks.** 2 hours for 50 marks.
- **Part one, short answers.** Question 1 asks for four short answers or notes out of six, in about 100 words each ($4 \times 5 = 20$).
- **The rest, writing tasks.** Three writing tasks of 10 marks each, often with an "or" choice between two tasks: a presentation, a group discussion, a letter, a dialogue or an essay.

It is a skills paper. Marks come from the format and the language of your own writing, so a memorised answer that ignores the given situation loses marks.

Repeat map: what came back

The December 2025 column is from a copy of the paper on another website, not from IGNOU's own file, and is shown for pattern only.

Topic or task	Dec 2023	Jun 2025	Dec 2025 (copy)
Barriers to communication	Q4	Q1 note	essay option
Meetings: success, preparation, participation	Q1	Q1 note	Q1
Group discussion	Q3 option	Q1 note, Q3	a GD task
Presentations and visual aids	Q1	Q1 note, Q2	Q1 (symbols and graphs)
Letters: formal or personal	Q3 (job acceptance)	Q4 (letter to the editor)	a personal letter to a bank client
Reading: levels, silent reading, subvocalising	Q4 option	none	Q1
Verbal communication, its forms and functions	Q1	Q1 note	a question on oral and written modes
Dialogue in 10 turns	Q2	none	none

Topic or task	Dec 2023	Jun 2025	Dec 2025 (copy)
Essay (technology, globalisation, climate change)	Q2 option	none	essay

Model short answers (about 100 words, 5 marks each)

Barriers to communication. Barriers are anything that stops a message from being received as it was meant. They fall into three broad groups:

- *physical barriers*: noise, distance, poor equipment;
- *language (semantic) barriers*: jargon, unclear words, different meanings;
- *psychological and cultural barriers*: emotions, attitudes, assumptions and cultural differences.

They can be reduced by using clear and simple language, choosing the right channel, listening actively, checking understanding through feedback, and respecting the listener's background.

Essentials of a group discussion. A good group discussion has:

- a clear topic and purpose;
- balanced participation;
- relevant points supported by examples;
- polite agreement and disagreement;
- listening to others before responding;
- a short summary at the end.

A good participant enters the discussion at the right time, builds on others' points and avoids dominating or interrupting.

Preparing for a meeting.

1. Read the agenda and the minutes of the last meeting.
2. Collect the facts and documents needed for each item.
3. Prepare your own points and questions.
4. Arrive on time.

During the meeting, speak to the point, respect the chair, and note the decisions and your action points.

Essentials of presentation skills.

- Know your audience and purpose.
- Structure the talk as introduction, main points and conclusion.
- Use simple visual aids such as slides, charts and graphs, without crowding them.
- Keep to time.
- Keep eye contact and speak clearly at a steady pace.
- Invite and handle questions calmly.

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Model writing tasks (10 marks each)

Group discussion: five students discuss "E-learning: a substitute for classroom learning?"

June 2025 Q3 offered this topic. Write about 250 words; give every speaker a clear view and end with a summary.

Asha: Let us begin. E-learning grew fast in recent years, and many of us study through it. Can it replace the classroom?

Rohan: Partly. Recorded lectures and online material let learners study at their own pace, from anywhere, at a lower cost. For working students like many of us, that is a real advantage.

Meena: But a classroom gives immediate interaction. A teacher sees confusion on a face and explains again. Online, many learners hesitate to ask.

Imran: There is also the question of access. Not everyone has a good device or a steady internet connection, so e-learning can widen the gap between learners.

Kavita: Discipline matters too. At home there are distractions, and without a fixed timetable some of us fall behind.

Rohan: Still, blended learning combines both: online content with classroom or live sessions for doubts and practice.

Asha: To sum up, e-learning is a strong supplement but not yet a full substitute. A blend of the two, with better access for everyone, seems the best way forward.

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Letter to the editor: inadequate supply of tap water in your locality

June 2025 Q4. Follow the formal letter format exactly: sender's address, date, receiver, subject, salutation, body, closing.

17, Club House Complex

Delhi

[Date]

The Editor

The Times of India

P. O. Box 350

New Delhi 110017

Subject: Poor and irregular supply of tap water in Club House Complex

Sir,

Through the columns of your esteemed newspaper, I wish to draw the attention of the authorities to the poor supply of tap water in our locality.

For the past month, water has been supplied for less than an hour a day, at very low pressure, and often it is muddy. Families are forced to buy water from tankers at high cost, and the elderly and children suffer the most. Repeated complaints to the local water office have brought no result.

I request the authorities concerned to restore a regular supply, check the pipelines for leakage and contamination, and fix a timetable that residents can rely on.

Yours faithfully,

[Name]

The presentation task (June 2025 Q2). For a five-minute presentation, write a title, then:

- an opening that states the issue;
- three main points with one fact or example each;
- a closing message.

Mention one visual aid you would use, such as a chart or a map. On climate change, the three points could be causes, effects on India, and what individuals and governments can do.

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Practise these in your own words

These practice prompts are ours, written to match the task types above. They are not IGNOU questions.

1. Write a dialogue in 10 turns between you and a bank officer about opening a savings account.
2. Write a formal letter accepting an offer of admission to a course.
3. Write a group discussion among five students on "Social media: a boon or a bane?"
4. Write short notes on non-verbal communication and on listening skills.
5. Write an essay on "Technology in everyday life".

Use this set in the last three weeks

- **Week 3:** write the four short answers from memory in 100 words each.
- **Week 2:** practise one writing task a day, rotating through letter, group discussion, dialogue, presentation and essay.
- **Final week:** time a full paper, 2 hours for 50 marks, using IGNOU's June 2025 or June 2026 paper from ignou.ac.in.

What this free set is, and is not

This set covers the task types and topics that recurred in the papers above. The complete BEGAE-182 set, with every task type solved, costs ₹49 as a PDF or ₹100 as a printed copy, plus a one-time ₹100 courier charge per

printed order. Order on WhatsApp +91 93546 37830.

IGNOU does not publish guess papers, and no guess paper can tell you which questions will be set. Use the official study material and IGNOU's own past papers (ignou.ac.in, Student Services, Downloads, Previous Year Question Papers) as your first sources.

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