Read this page first

What this file is. A format template for the MJMP-120 Major Project Work (Dissertation) of the IGNOU MAJMC programme (also MAJMCOL and MAJEM learners who choose MJMP-120). It shows the order of pages, what each part holds, and empty table shells and sentence frames. It contains no findings, no data and no finished text.

Built from. The MJMP-120 Handbook (SOJNMS): the structure of the project work, the cover page format (page 17), the supervisor's certificate (page 18) and the student's declaration (page 19); and IGNOU's OPMS guidelines for the December 2026 Term-End Examination for the first page and the upload. Frames 5 to 9, the word split and the appendix note are our guidance, not IGNOU rules; the Handbook prints only the names of the parts.

Your own work. Findings can only come from data you collected by the method in your approved proposal. The Handbook asks learners not to copy and not to use any AI tool to create the content of the project, and says work showing evidence of copying or other malpractice will be rejected at evaluation. Keep a copy of everything you submit.

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SAMPLE FOR STUDY
NOT FOR SUBMIS

The order the MJMP-120 Handbook prints

No.	Part	What goes in it
1	Cover page	Format on Handbook page 17 (frame on the next page)
2	Approval letter	Received from your Study Centre or Regional Centre after the viva of the research-methodology practical (MJML-122 in the Handbook; MJML 222 in the July 2026 Prospectus)
3	Examination fee receipt	For the current Term-End Examination
4	Resume of the supervisor	Duly signed
5	Certificate from the supervisor	Format on Handbook page 18
6	Declaration by the student	Format on Handbook page 19
7	Contents	List of chapters with page numbers
8	Abstract	
9	Introduction	
10	Review of Literature	
11	Research Methodology	
12	Findings and Analysis	Graphs and tables as needed
13	Discussion	
14	Conclusion	
15	References	APA style

The Handbook says the size depends on the nature of the study and that about 15,000 words (about 60 to 70 pages), standard size, double-spaced and typed, is desirable; it and points to Unit 16 of MJM-031 for writing the report.

SAMPLE FOR STUDY REFERENCE NOT FOR SUBMISSION

Frame 1: cover page (Handbook page 17)

[Dissertation Title, the same title as approved after the practical's viva]

Submitted in partial fulfilment of the requirements for the degree of

Master of Arts in Journalism and Mass Communication / Master of Arts in Journalism and Electronic Media [keep the one that is yours]

by

Name of Student: [ ]

Enrollment number: [ ]

Study Centre Code: [ ]	Regional Centre Code: [ ]
Programme Code: [MAJMC / MAJMCOL / MAJEM]	Course Code: MJMP-120

Supervisor: [Name, designation]

School of Journalism and New Media Studies

Indira Gandhi National Open University

Maidan Garhi, New Delhi 110068

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The Handbook's sample cover carries the IGNOU logo; this frame leaves it out. For an OPMS upload, the first page must also show the learner's name, programme code, enrolment number (as on the ID card, not the control or registration number) and Regional Centre code; the cover above already carries all of them.

Pages 2 to 4: the documents you insert

Page 2: approval letter

Insert the approval letter returned to you, after the necessary signatures, by your Study Centre or Regional Centre once you cleared the viva of the research-methodology practical. The Handbook asks for the dissertation to be on the same title; we suggest checking that the letter and the cover read alike.

Page 3: examination fee receipt

Insert the receipt for the current Term-End Examination. The Handbook notes that the fee is valid only for the examination for which it was paid.

Page 4: supervisor's resume

Insert the resume, duly signed by your supervisor. The Handbook accepts a supervisor with a master's degree and at least five years of experience in media teaching, research or industry, or any approved IGNOU academic counsellor for SOJNMS programmes.

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Frame 2: certificate from the supervisor (Handbook page 18)

CERTIFICATE

This is to certify that the dissertation entitled [Title of the Dissertation] submitted by [Name of the student] having Roll Number [Enrollment Number of the Student] for the partial fulfilment of the requirements of Master of Arts in Journalism and Mass Communication / Master of Arts in Journalism and Electronic Media Degree of the School of Journalism and New Media Studies, IGNOU, embodies his/her original work carried out under my supervision.

Place: [ ]	Signature of the Supervisor
Date: [ ]	Name: [ ] Designation: [ ]

Frame 3: declaration by the student (Handbook page 19)

DECLARATION

I hereby declare that the work embodied in this dissertation entitled "[Title]" has been carried out by me under the supervision of [Name of supervisor]. This has not been submitted for any degree, either in part or in full, to this university or any other university. This is my original research work, which I completed under the guidance and supervision of my supervisor.

Place: [ ]	Signature of the Student
Date: [ ]	Name: [ ] Enrolment No.: [ ]

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Frame 4: contents

Part	Page
Abstract	[ ]
Introduction	[ ]
Review of Literature	[ ]
Research Methodology	[ ]
Findings and Analysis	[ ]
Discussion	[ ]
Conclusion	[ ]
References	[ ]
Appendix (our suggestion; see Frame 9)	[ ]

Suggested word split (ours, not IGNOU's)

Part	Words (suggestion)
Abstract	250 to 300
Introduction	about 1,500
Review of Literature	about 3,000
Research Methodology	about 2,000
Findings and Analysis	about 4,500
Discussion	about 2,000
Conclusion	about 1,000
Total	about 14,250 to 14,300 before references, close to the Handbook's 15,000

Frame 5: abstract and introduction (sentence frames)

- This study examined [what] in [which media, place and period] using [method].
- [Number] [items / respondents / interviews] were [coded / surveyed / interviewed] between [dates].
- The study set out to [objective 1], [objective 2] and [objective 3].
- The main patterns observed were [state only what your own data shows, without numbers you did not obtain].
- Introduction: the background of the issue, why it matters for journalism and mass communication, the research problem, the research questions and the objectives, as approved.

Frame 6: review of literature

- Group the studies you read in full into strands (for example theory, method, Indian context).
- For each strand: what was studied, where, by which method, what was found, and what remains open.
- End with the gap your study addresses. In APA style, every source cited here also appears in the References.

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Frame 7: research methodology

Element	Your study
Research design	[ ]
Method (MJM-031 unit)	[ ]
Universe or population	[ ]
Sample and how it was drawn	[ ]
Tool (coding sheet, questionnaire, interview guide, observation sheet)	[ ]
Pilot or pre-test	[ ]
Data collection period	[ ]
Analysis (counts, percentages, tests, themes)	[ ]
Ethics (consent, anonymity, permissions)	[ ]

Frame 8: findings and analysis (empty shells)

Table [ ]: [Title stating what, where and when]

Category	[Group A] count	[Group A] per cent	[Group B] count	[Group B] per cent	Total

Source: [your own data, collected by method, dates].

Sentence frames, to be filled only from your own counts:

- Of the [ ] [items / respondents], [ ] ([ ] per cent) [did what].
- [Group A] [more / less] often [did what] than [Group B] ([ ] against [ ] per cent).
- This answers RQ[ ]: [state what the table shows, no more].
- If a test is used: the [test] value of [ ] is [significant / not significant] at [ ]; hence [state the decision your supervisor agreed].

Figure [ ]: [chart of the same data, with axis labels and source line]

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Frame 9: discussion, conclusion, references and appendix

- Discussion: compare each main finding with the studies in your review; say where they agree, where they differ and why that may be.
- Conclusion: the Handbook asks you to write the answers your data gives to your research questions and a conclusion; stating limitations and further research is our suggestion.
- References in APA style, for example: Author, A. A. (Year). *Title of book* (ed.). Publisher. / Author, A. A., & Author, B. B. (Year). Title of article. *Journal Name, volume*(issue), pages. https://doi.org/[ ]
- Appendix: the MJMP-120 Handbook's structure ends at References and lists no appendix. Our suggestion: if your supervisor agrees, attach one blank copy of your tool after the References, and keep filled-in forms with respondents' names out of the report to protect their privacy.

Before your report leaves you

Check	Done
Title identical on the approval letter, cover, certificate and declaration	[ ]
The five documents in place in the Handbook's order (approval letter, fee receipt, signed resume, certificate, declaration)	[ ]
Supervisor and student signatures and dates present	[ ]
About 15,000 words, double-spaced, typed; references in APA	[ ]
One mode only. The Handbook allows online upload or post to the Registrar, Student Evaluation Division, IGNOU, Maidan Garhi, New Delhi 110068; for the December 2026 cycle IGNOU's OPMS guidelines list online submission and say no hard copy is to be sent after it	[ ]
December 2026 cycle: one PDF uploaded through OPMS with your Samarth login by 30 November 2026, 11:59 PM; fee paid first; no hard copy afterwards; email not accepted (OPMS guidelines)	[ ]
A full copy kept with you, with the fee receipt and submission record	[ ]

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