Read this first

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It was prepared in November 2026 with AI assistance from the MSEP-028/MSEP-038 Project Guidelines of the School of Vocational Education and Training (SOVET), IGNOU (the PDF file's own properties give a creation date of March 2022), and the IGNOU Common Prospectus, July 2026. Each rule quoted here was checked against those documents, and the file is published under BK Sahni's editorial responsibility.

It shows the order and the parts of an MSEP-028 or MSEP-038 project report as section VI of the guidelines lists them, with empty tables and sentence frames. It contains no results: findings can only come from your own approved work, and numbers copied from anyone else's report would be invented data.

Words in square brackets, such as [City] or [number], mark facts only you can supply from your own work. Fill them from your own setting and your own records. Approval of a proposal is decided by IGNOU's Project Proposal Evaluator; your Study Centre is the place to ask about your case.

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SAMPLE FOR STUDY REFERENCE, NOT FOR SUBMISSION

1. What goes into the bound report, in order

#	Item	Source in the guidelines
1	Cover page (course code, title, your name, enrolment number, SOVET line, PGDIS or MSCIS, year of submission)	IX, page 12
2	Original copy of the Approved Proforma and Project Proposal (a photocopy is not enough)	VI.1(i) and VI.4, page 8
3	Certificate of Originality, signed and dated by you	VI.1(ii); format on page 11
4	Project documentation: Table of Contents and the eleven parts below	VI.1(iii) and VI.2

Presentation rules from section VI: about 100 to 125 pages of documentation; normally single line spacing on A4 paper, one side only; every page, table and figure numbered; every table and figure titled; the same title as the approved proposal throughout.

Sending it: one original bound copy to your Study Centre with the plagiarism report, by registered insured post or by hand, in the report slot paired with your approval slot (calendar, page 4); envelope marked MSCIS/PGDIS PROJECT REPORT (MSEP-028/MSEP-038); keep one photocopy for the viva; upload the soft copy on the link IGNOU's Student Evaluation Division provides for that cycle.

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2. Cover page layout

Line on the cover	What you write
Course Code:	MSEP-028 or MSEP-038 (one only)
TITLE OF THE PROJECT	[the approved title, word for word]
by	
Student's Full Name	[as on your IGNOU records]
Enrolment No:	[your enrolment number]
Submitted to the School of Vocational Education and Training, IGNOU in partial fulfilment of the requirements for the award of the degree	Keep this line as printed on page 12
P.G. Diploma (Information Security) (PGDIS) or Master of Science (Information Security) (MSCIS)	Keep only your programme
Year of Submission:	[year]
Indira Gandhi National Open University, Maidan Garhi, New Delhi 110068	As printed

3. Certificate of Originality, field by field

Field	What you write
Project report entitled ____	[the approved title, word for word]
Degree named in the printed text	Use the wording on page 11 exactly; it names both PGDIS and MSCIS
Signature of the Student and Date	Your own signature and the date you sign
Name and Address of the student	[full postal address]
Enrolment No.	[your enrolment number]

The certificate on page 11 is signed by the student alone. The guidelines print no line for a guide or supervisor.

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4. The eleven parts of the documentation

Section VI.2 says each part carries weightage in the evaluation and asks that the documentation describe your own project rather than repeat textbook theory. The "What it holds" and page columns below are planning suggestions from our desk; IGNOU sets only the total of about 100 to 125 pages.

#	Part (section VI.2)	What it holds	Our page plan
1	Table of Contents / Index with page numbering	Every heading and its page number.	[2 to 3]
2	Introduction / Objectives	The problem, its setting and the objectives as approved.	[8 to 10]
3	Research Methodology	Design, lab or organisation, tools and versions, measures, permissions.	[10 to 14]
4	Analysis	Tables and figures from your own evidence, one subsection per objective.	[30 to 35]
5	Case Study	The system, office or incident you studied, described from your own records.	[14 to 18]
6	Observation	What you saw, tied to each table.	[11 to 13]
7	Conclusion and suggestions	One answer per objective, then practical suggestions.	[6 to 8]
8	Future scope and further enhancement of the Project	What a longer or larger study could add.	[2 to 3]
9	Bibliography	Every source cited, in one consistent style.	[3 to 4]
10	Appendices (if any)	Logs, scripts you wrote, hash lists, permission letters, blank tools.	[12 to 14]
11	Glossary	Terms and abbreviations, with one-line meanings.	[2 to 3]

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5. Empty table shells for the Analysis part

Table 4.1: [title naming what is measured, where and when]

Run	Condition A	Condition B	Condition C	Notes
1				
2				
3				
Mean				
Range				

Table 4.2: [target set in the approved proposal compared with what you observed]

Target	Set at	Observed	Met or not met	Evidence ref.

Sentence frames (fill only from your own results)

Frame
Table [n] shows that [measure] for [condition] was [value] across [n] runs, against a target of [value].
The [step] in the written plan was [followed / not followed] in run [n], because [reason seen in the log].
Objective [n] is answered as follows: [one sentence that matches the table].

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6. Evidence log (keep it from day one)

Date	System or VM	Action	Tool and version	Output file	Screenshot no.

7. Last check before the envelope

- Original approved proforma and proposal bound in; a photocopy of the report kept for the viva.
- Certificate of Originality signed and dated.
- Title identical on the proforma, cover, certificate and page headers.
- Table of Contents page numbers match the pages.
- Plagiarism report enclosed with the bound copy.
- Envelope marked MSCIS/PGDIS PROJECT REPORT (MSEP-028/MSEP-038); proof of posting or receipt kept.
- Soft copy uploaded on the link IGNOU's Student Evaluation Division gives for your cycle.

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